



TOWN OF GRAFTON

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GRAFTON RECREATION COMMISSION

Kristen Belanger, Chair
Michael Bruny
Stephen Crowley
Kayla Cushman
Adriane Mampe

Jenny Andersen, CPRP, CPSI
Recreation Director

Cody Herd, Recreation Coordinator
Mary Sevon, Department Assistant

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GRAFTON RECREATION COMMISSION

March 6, 2023

Zoom Meeting

A Recreation Commission meeting was held on **March 6, 2023** at the Recreation Department office. Commissioners in attendance were Kristen Belanger, Michael Bruny, Stephen Crowley, and Kayla Cushman. Jen Andersen and Mary Sevon were also in attendance. Adriene Mampe arrived at at 8:05 pm.

1. **Call to Order:** Ms. Belanger called the meeting to order at 7:07 pm.
2. **Approval of Minutes:** Mr. Crowley motioned to approve the minutes from the February 6, 2023 meeting. Mr. Bruny seconded. All approved. Motion passed 4-0.
3. **Review of Bills:** Bills from February were reviewed.
4. **Correspondence:** No correspondence for the month.
The Commission discussed the purpose of the correspondence portion of the agenda. Ms. Andersen is the authority in the department and makes operational and day-to-day decisions. In the instance of an issue that needs to be taken to the next level, that correspondence will be included in the meeting. The Commission considers this to be a mediation level option or if discussion with the Commission is required. Day-to-day correspondence will not be discussed. All agreed. If someone wants something to be read into the meeting minutes, they need to indicate so in writing.
5. **ARPA Funding Update:** The funding has now been earmarked for the two projects: Pickleball Court Update and the Masterplan.
PICKLEBALL: Ms. Andersen sent out a survey to all registered members in the registration software updating them on the design of the courts as well as a survey for a potential windscreen, hitting wall, and ball color options. The department will spend about \$45,000 at Ferry Street to repair the cracks, apply new asphalt, reline the tennis/basketball court, add temporary nets, and create four dedicated pickleball courts. There is concern that the community will not stay off the courts until they are properly cured and painted. There will need to be more discussion later about how to handle winter and off-season requirements. There was discussion about having one entrance and

exit. The project will is anticipate to start in May and take 75 days to complete. The window for this type of work is May through October. Mr. Bruny asked about the Summer Registration. Registration is currently on hold as a portion of the season will not be available due to construction. Once the timeline is better known, registration will be reopened.

MASTERPLAN: Ms. Andersen has noted that the Town of Concord's Recreation Masterplan was being used as a template. She will be putting the project out to bid. The document will steer our plans for maintenance, use of fields, capital expenses and other projects to give guidance and prioritizing demands and opportunities. T

6. Commissioner Reports – CPC, OSRP, Programming/Events:

OSRP: None. The next meeting is Wednesday March 8th.

CPC: Ms. Andersen presented the application for playground equipment and it went well. There was not a lot of pushback from the group particularly as there was \$170,000 in kind funds. The Town Planner put forth another project of building a path behind the North Grafton school which would compete for funding. However, the project needs more discovery before it becomes viable.

Programming: Mr. Bruny indicated that Pickleball seems to be working well indoors. Not everyone is using PlayTime Scheduler. He indicated that there is never less than 4 people when he goes and the expansion of hours has been well received.

Ms. Sevon shared the calendar of events that are posted on the office wall. Upcoming events include Adult Pick Up Games on March 31, the Someone Special Dance on April 14, Disc Golf on April 29, the Yard Sales on May 6 and the Road Race on May 13th.

7. Director Report:

Ms. Andersen gave the rundown to the CPC and there will be a vote in March. 95 North is also a CPC project that is moving along. The property is getting surveyed, and they are doing soil testing now. The parking lot work will be done between June and August and then the contractors will build the shade structure and finish in the Fall of 2023.

The Recreation Department did send an update to OSRP in January. They are working on getting town resources all in one place starting with the draft document. Eventually the document will be linked with the GIS map so there will be more detail and more layers of information.

Ms. Andersen will be at the Saturday meeting with the Finance Committee to ask for funding for FY24. She is putting together an infographic.

ADA projects are still ongoing with the ripping up of mats and reinstalling to be compliant. Funding for the CPC may be used as it expires in June.

The Commission reviewed the new signs for the parks. The Commissioners liked the QR codes that were recommended by Cody Herd.

Mr. Bruny asked about how to search for parks that have walls for wallball. The town website with the GIS map will be used for this search.

8. At 8:30 pm Mr. Crowley made a motion to adjourn. Mr. Bruny seconded the motion. All were in favor. The motion passed unanimously 5-0. The next meeting will on April 3, 2023 in person.