

## One- Day Solemnizer Certificate Information

If you are having a friend, family member or clergy from out of state solemnize your wedding, they will require a one-day solemnizer certificate from the Secretary of State's office. This is not done through the Town, and we cannot assist with the processing of this certificate. To avoid delays and additional fees in processing your record, please make sure to follow the steps below:

- Plan ahead! Make sure to apply for your certificate in advance. Our office cannot complete processing your record once you are married without the original one-day solemnizer certificate. You can apply as early as six months before the wedding and up to one week before. With current delays, applying sooner than later is suggested. Please visit the Secretary of Commonwealth website for additional information and fees at: <https://www.sec.state.ma.us/onedayweb/external/welcome.aspx>.
- **Please ensure the information provided for the one-day solemnizer certificate matches the information on the marriage intention form (ie: the names and addresses of each party is the same on both forms). Forms that are incorrect will not be accepted and will require amendments before your record is processed in our office. This will cause delays in providing certified copies of your marriage certificate.**
- When returning your completed marriage intention, make sure the original one-day certificate is included with the mailing. Forms can be mailed in the postage paid envelope provided when picking up the intention form, hand delivered during regular business hours or left in the Town Clerk's Drop Box located out front of Town Hall. Once the paperwork is submitted to our office, it will be processed within one to two business days. Assuming everything is completed correctly on the form(s) and amendments are not required, certified copies of the marriage certificate can be requested the next business day for pick up or mailing.
- If you have any questions, please ask! For questions about the one-day certificate, contact the Commission's office at 617-727-2836. For questions about completing the solemnizer section of the marriage intention, contact our office at [clerks@grafton-ma.gov](mailto:clerks@grafton-ma.gov) or 508-839-5335 X1195.